

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

October 31, 2017

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braughler, Jim Schroeder, Jennifer Hanneman, Steve Nass and Amy Rinard.

Others Present: Ben Wehmeier, County Administrator, J. Blair Ward, Corporation Counsel; Andy Erdman, Land Information Director; Yelena Zarwell, Assistant Corporation Counsel; Ronalee Monroe, Brave Wisconsin and Anita J. Martin, City of Lake Mills.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

No changes were made.

5. Public Comment

Monroe distributed copies of Pipeline Safety information. She will distribute this booklet to the County Board. Copies of these documents can be found in the Administration Office at the Jefferson County Courthouse, or at the following links:

<https://www.fema.gov/media-library/assets/documents/101688>;

http://pstrust.org/wp-content/uploads/2016/12/pst_LandOwnersGuide_2016-web.pdf;

<http://pstrust.org/wp-content/uploads/2013/10/PST-Govt-Guide-Pipelines-2014-web.pdf>.

6. Approval of the September 27, 2017 Committee meeting minutes

Motion by Hanneman; Second by Braughler to approve the September 27, 2017 Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of the October 10, 2017 County Board minutes

Motion by Hanneman; Second by Rinard to approve the October 10, 2017 County Board minutes as corrected. (Ayes-All) Motion carried.

8. Communications

Pipeline Safety information. Copies of these documents can be found in the Administration Office at the Jefferson County Courthouse.

9. Discussion and possible action on Jefferson County Resolution – Amending supervisory district boundaries to reflect annexations

Erdmann explained that this is done every two years. There are pending changes in Lake Mills and Whitewater. The committee gives staff the authority to make changes.

Motion by Schroeder; Second by Nass to support this resolution and forward it to the County Board for their consideration and allow staff to make technical corrections as needed. (Ayes-All) Motion Carried.

10. Discussion and possible action on Outagamie County Resolution referred to the Criminal Justice Collaborating Council (CJCC) – Oppose any legislation that automatically revokes a person’s probation if that person is charged with a crime.

Ward said that the CJCC does not support this resolution. No action taken.

11. Discussion and possible action on resolutions, letters or reports from other governmental agencies:

- Wood County Resolution “Express desire to the Wisconsin State Legislature and Governor to reform eminent domain laws”

A copy of the resolution was provided for review. The committee supports the resolution.

Motion by Nass; Second by Rinard to support this resolution and forward it to the County Board for their consideration (Ayes-All) Motion Carried.

- Trempealeau County Resolution “Opposing Sections 7 of SB 387/AB 479”

A copy of the resolution was provided for review. The committee supports this resolution.

Motion by Nass; Second by Schroeder to support this resolution and forward it to the County Board for their consideration. (Ayes-All) Motion Carried.

12. Discussion and possible action on Local Government Institute of Wisconsin (LGI) Future Region Initiative

Wehmeier said that there is nothing new on this. No action taken.

13. Discussion and possible action related to county board supervisors reimbursement and per diems

Copies of the Supervisor Salary & Compensation Rules and Ordinance 2006-14 were provided for review. Wehmeier said that these documents address reimbursement and per diems. Frank discussed the areas that need clarification. The committee supports the additional \$25 for attending conference educational meetings lasting more than 4 hours. There will be no per diem for travel only days.

Motion by Schroeder; Second by Rinard to authorize the Administrator and Corporation Counsel to rewrite the Board Rules so that if you attend a working meeting over 4 hours you will receive the additional \$25, per diem for travel days will not be allowed and meetings vs. events will be defined. (Ayes-All) Motion Carried.

14. Financial Reports (September)

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk
- f. Register of Deeds

Financial Reports were provided for review. No action taken.

15. Update on Strategic Plan

The next Strategic Plan meeting is scheduled for November 9th. The final document will be presented to the entire board in November and will be acted on in December. No action taken.

16. County Administrator’s monthly report

Wehmeier gave a verbal report highlighting the following: Attended Treatment Court graduation, Public Policy Event (focusing on workforce issues and regional collaborations), Strategic Plan meetings, Opportunities, Inc. anniversary event at Fair Park, met with UW Whitewater to discuss evaluation of Treatment Court processes, gave a presentation at Maranatha Business Breakfast meeting (focused on Economic Development), attended WMMIC underwriting meeting and a week-long training. No action taken.

17. Discussion and possible action on tentative future meeting schedule and agenda items – (November 29, 2017 – 8:30 a.m.)

- Approval of October 31, 2017 Administration & Rules Committee meeting minutes
- Approval of October 24, 2017 County Board meeting minutes
- Approval of November 14, 2017 County Board meeting minutes
- Update on microphone & electrical upgrade

15. Adjourn

Motion made by Schroeder; Second by Hanneman to adjourn at 9:57 a.m. (Ayes-All) Motion Carried.